

Staff Council Meeting Minutes

January 9, 2018

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Members Present: Eileen Brouddus, Kim Fletcher, Wanda Hinton, Kathy Iwig, Jim Kelly, Kelly Mourning-Byers, Lori Rognlie, Mari Tucker, Justin Villmer and Cherisa Jones.

Members not present: Haley Grant and Kim Meehan.

- I. The meeting was called to order and attendance was taken by the Chairperson, Justin Villmer at 3:03 p.m.
- II. The December 12, 2017, minutes were presented for approval. It was moved by Mari Tucker, and seconded by Lori Rognlie to approve the minutes. Motion carried unanimously.
- III. Reports from Committees
 - a. President's: No Report.
 - b. Board of Regents

Justin shared the Board meeting was very interesting as they continued discussion on the indoor practice field and discussed location and funding for the field.
 - c. All Faculty/Staff Email: No Report.
 - d. Benefits: No Report.
 - e. Food Advisory: No Report.
 - f. Parking Ticket: No Report.
 - g. Safety Committee: No Report.

It was mentioned there were several places along the sidewalk from parking lot K to Morgan Hall that were uneven; and an issue with lights being out in the lot near KTWU. Kelly Mourning-Byers will pass on the information.
- IV. New Business / Items for Discussion
 - a. Save-the-Date Dr. Farley attending February's Meeting.

Justin, encouraged the council to be prepared for Dr. Farley's visit. He will initiate an email to collect questions and/or concerns to send to Dr. Farley in preparation for his visit.

The plan is to have greetings from Dr. Farley and what he views the role of staff council is; as it was his suggestion to form staff council.

b. The 1.5% Increase

It was discussed who was eligible for the increase, the effective date and it is based on projected enrollment as approved by the Board of Regents. Staff members who have further questions should contact their supervisor.

c. Filling Vacancies on the Council

The following areas remain vacant: Exempt A, Non-Exempt B and G. The council shared names of staff members by area that might be willing to serve. The Chairperson will contact the individuals suggested. (According to Staff Council Bylaws.)

d. Bereavement Policy

There was a consensus among the representatives present to pursue drafting a bereavement policy. Council members are to obtain feedback from their constituents and research other school's bereavement policies to share with the Council.

V. Constituent / Department Reports

a. Members shared information and announcements from their constituents.

Eileen shared from IT: MyWashburn update went live. Remember to clear cache of cookies. Do not use the X to close. Please use the Logout/Sign out button.

b. It was asked, if there was any word when the additional trash cans would be placed on campus. This issue was brought up last spring and shared with Rich Connell, Facilities Services Director. There was continued discussion about the lack of trash cans in some lots across campus.

VI. Announcements

a. Next Staff Council meeting will be February 13, 2018, at 3:00 p.m., in the Lincoln Room at the Union.

VII. Meeting Adjourned

It was moved by Kelly and seconded by Lori Rognlie to adjourn the meeting at 4:06 p.m. Motion carried unanimously.