

Washburn University Staff Council Meeting Minutes

November 8, 2022

Members Present – Matt Busey, Nancy Province, Eileen Brouddus, Gayla Sarkesian, Kaydee Emperley, Indigo Wilson-Schmidt, Cory Payne, Christa Smith, Carissa Schmidlein, Haley Mason, Christina Pirtle, Debi Feyh, Gayle Davis, Holly Broxterman

Members Not Present – None

- I. The meeting was called to order by Chairperson Matt Busey at 3:06pm.
- II. Roll Call
 - a. Attendance was taken by Zoom chat & sign-in list for those meeting in person.
- III. Appointment of New Chairperson (Motion)– Eileen Brouddus
 - i. Motion – Gayle Davis
 - ii. Second – Debi Feyh
 - iii. Votes
 1. Yay – 15
 2. Nay – 0
 3. Abstain – 0

Appointment of New Vice Chairperson (Motion) – Kaydee Emperley

 - i. Motion – Gayle Davis (revised original motion to move both Chair and Vice Chairperson)
 - ii. Second – Debi Feyh (revised original motion to move both Chair and Vice Chairperson)
 - iii. Votes
 1. Yay – 15
 2. Nay – 0
 3. Abstain – 0
- IV. Approval of October 11, 2022 Minutes (Motion)
 - a. Edits provided and included by Eileen Brouddus and Gayle Davis
 - b. Voting
 - i. Motion – Matt Busey
 - ii. Second – Eileen Brouddus
 - iii. Votes
 1. Yay – 15
 2. Nay – 0
 3. Abstain – 0
- V. Committee Reports:
 - a. Chair Report – Eileen Brouddus
 - i. No updates

- b. Board of Regents Meeting Update – Eileen Brouddus
 - i. No updates from October 20th meeting
 - ii. Upcoming meeting is November 14th, 2022
 - 1. Debi Feyh will provide a copy of the agenda to Eileen Brouddus prior to the meeting
- c. All Faculty/Staff Email/Posting Committee – Christa Smith, Eileen Brouddus
 - i. Eileen Brouddus had a separate meeting with Marc Fried and discussed briefly. We are still looking for someone to own the list, will be auto-populated, Foundation staff will be included with Washburn.edu to be able to use and post to the list
 - 1. Once owner is identified, the goal is to initiate by Spring 2023
 - 2. Gayle requested clarification for new members: No need to request permission to post or share. It is meant to be a way to share information.
- d. Benefits Committee – Matt Busey, Kaydee Emperley, Eileen Brouddus
 - i. No meeting yet since September 2022, usually meets twice per year
 - ii. Matt will notify HR that Eileen Brouddus will be new chairperson
- e. Food Advisory Committee – Nancy Province
 - i. Reminder to sign-up for complimentary Thanksgiving Buffet, select timeslot, bring ticket upon arrival: Thursday, November 17th from 11am-12:45pm
 - 1. WU Tech campus’ instructors have been discussing that they do not have long enough lunch breaks in order to come over to University campus. It could be easier to do something separate with Culinary instructors with Washburn Tech students. Nancy will mention comments to Janel Rutherford.
 - ii. Beer is going to be sold at basketball games in Petro if there are two games scheduled on the same day
- f. Parking Ticket Committee – Indigo Wilson-Schmidt, Debi Feyh
 - i. Chief Enos will reach out to Indigo and Debi if and once there is something to meet about.
- g. Safety Committee – Haley Mason
 - i. Chief Enos will reach out to Haley if and once there is something to meet about.

VI. Old Business:

- a. None

VII. New Business:

- a. Appointment and Votes of New Chairperson and Vice Chairperson for 2022-2023 term (details listed under III.)

VIII. Informational Items:

- a. Next Meeting: December 13, 2022, 3:00 – 4:00 pm via Zoom Video Conference and in the Lincoln Room, Memorial Union
 - i. Dr. Alan Bearman would like to present during the next meeting to discuss enrollment initiatives. Eileen Brouddus will reach out to get him on the agenda.
 - ii. Gayle asked when is requested for new business. Matt suggested to submit new business a couple of days prior to the meeting.

1. Eileen Brouddus said the deadline should be the Thursday prior, to add to the agenda and be sent out.

IX. Adjournment (Motion)

- a. Motion – Christa Smith
- b. Second – Indigo Wilson-Schmidt
- c. Vote
 - i. Yay – 16
 - ii. Nay – 0
 - iii. Abstain – 0

Minutes submitted by Staff Council Secretary Carissa Schmidlein.