

## Staff Council Minutes

May 10, 2016

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**Members present:** Jackie Askren, Eileen Brouddus, Ryan Calovich, Kim Fletcher, Haley Grant, Chaz Havens, Jenith Hoover, Jim Kelly, Michelle Lewis, Coletta Meyer, Kelly Mourning-Byers, Colleen Thiessen, and Angela Valdivia

**Members not present:** James Frager, Joyce Hutchins, Heather Jones, LuAnn Reece, and Kim Sturgeon

- I. Ryan Calovich called the meeting to order at 2:30 p.m. Ryan Calovich introduced Michelle Lewis, the new delegate from Washburn Tech.
- II. Ryan Calovich introduced our Special Guests: Teresa Lee and Sharon Sullivan. Teresa Lee is the new Human Resources Director for Washburn. Teresa Lee spent 11 years with JCCC (Johnson County Community College) in various roles in the Human Resources Department and most recently was with the University of St. Mary Leavenworth as Human Resources Director. Teresa Lee enjoys Human Resources as it is complex and never boring. Sharon Sullivan, Professor in the Theatre department, spoke to Staff Council about the Washburn University Words Project. The goal of the Washburn University Words Project is to create a theatre production that reflects the diversity of our students, faculty, staff and alumni. Sharon Sullivan encourages all students, faculty, staff and alumni to participate in the project. Please see the attached document for more information.
- III. Reports:
  - a. Ryan Calovich, Chair – Ryan Calovich met with President Farley and the discussion centered on the advertising firms goal to increase fall 2016 enrollment. Washburn Tech. will be adding a Cosmetology program. Lincoln Hall construction is back on schedule and will be open for the fall 2016 semester.
  - b. Benefits Committee – No meeting to report.
  - c. Safety Committee – No meeting to report, however if you have a safety issue please bring to the attention of Ron Rutherford.
- IV. Discussion Items:
  - a. Smoking policy – No update at this time.
  - b. Gun policy – Marc Fried continues to work on a draft policy for Washburn University.
  - c. Employee Recognition Ceremony – Ryan Calovich thanked volunteers for their help with the ceremony. Ryan Calovich received some suggestions for future ceremonies and has forwarded them to Lou Olsen. Ryan Calovich said if any representative received other suggestions please forward to Lou Olsen.
- V. Unfinished Business:
  - a. Parking Tickets at Washburn Tech. – At this time, Washburn Tech., does not have the capabilities to match vehicle registration against the owner of a vehicle. This has created numerous unpaid tickets, some of which may need to be voided. Eileen Brouddus, Kim Fletcher, Michelle Lewis and Chaz Havens will work with the police department to determine a possible solution.
- VI. New Business:

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- a. Pepsi expiration dates – There have been several complaints regarding food and beverages in vending machines being either expired or moldy. The largest occurrence has been in Morgan Hall. James Frager will visit with Rene Akin regarding contacting Pepsi.

### VII. Announcements:

- a. ITS (Information Technology Services) will have a complete power down starting at 5:00 pm on May 20<sup>th</sup> through the weekend.
- b. Summer Camp at Washburn Tech. June 6-9 & June 13-16 for seventh & eighth graders. June 20-23 is open for ninth & tenth graders.
- c. The Employee Wellness Program will be offering a CPR class June 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>, cost will be \$19.00. There will be more information sent out via e-mail, watch your e-mail if you are interested in CPR certification.

VIII. The next Staff Council meeting will be August 9th.

IX. Ryan Calovich adjourned the meeting at 3:15 p.m.

Minutes submitted by Colleen Thiessen

## *WU Words Project*

*WU Words Project* gives voice to unspoken narratives, the “lived histories, cultural contexts, languages, faiths, and educational experiences” of individuals at Washburn University. Our goal is to create a theatre production that reflects the diversity of our students, faculty and staff.

Tell your story! Write about your identity, culture, community or experiences. What makes you YOU? How did you become a Bod? What is unique about you? What experiences have shaped your life? What do you worry about? What makes you happy? What has been your best/worst experience at Washburn? What did you think the first time you came to campus? What do you wish was different? How are you different/similar from others at WU? What do you want people to know about you? If you had it to do over again, what would you do differently? We need your voice!

Washburn students, faculty and staff are invited to write about their lived experiences and submit them to the project coordinator ([sharon.sullivan@washburn.edu](mailto:sharon.sullivan@washburn.edu)). You may write about anything that affects your life and/or defines your identity. Please type your writing before submitting. Any style and length is welcome--from a tweet to a dissertation!

All writings are kept anonymous. Only the project coordinator will know the authors of submissions. The goal of anonymity is to allow people the opportunity to write about their concerns and experiences without fear of reprisal. If a person is named in the writing, that person may be given a pseudonym when appropriate.

A student may request that we notify an instructor that s/he has submitted writing if the project is offered as an assignment or extra credit. In that case, the project coordinator will send the instructor the name of the student, but not the material submitted.

1. Submit your writing to [sharon.sullivan@washburn.edu](mailto:sharon.sullivan@washburn.edu) by July 1 or drop it off to the theatre department, 133 Garvey.
2. All writings will be available on a public website for use in classes or for individuals to read. All writings are kept anonymous.
3. Submitted writings will be crafted into a play. Individual writing may be used in whole or part and might be combined with other writings.
4. The WU theatre department will produce the play in February 2017. Everyone is welcome to audition and encouraged to attend the production.

Questions?

Sharon L. Sullivan

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