

Staff Council Minutes

August 11, 2020

Members present: Matt Busey, Cindy Cummings, Matthew Hutchinson, Kathy Iwig, Jan Martin, Beth Mathews, Nancy Province, Christa Smith, Kassy Swain

Members not present: Erik Carlson, Anthony Escalante, Marie Hall, Carrie Haverty, Debi Meier, Tiffany Swinney, Exempt C representative

- I. Call to Order
 - a. The meeting was called to order by Chairperson Matt Busey at 3:14 p.m.

- II. Roll call
 - a. Attendance was taken by identification on Zoom.

- III. Approval of the July 14, 2020 Minutes
 - a. The July 14, 2020 minutes were presented for approval. Approval of the minutes was moved by Kassy Swain and seconded by Beth Mathews. Motion carried unanimously.

- IV. Committee Reports
 - a. Chair Report – Matt had a meeting with Dr. Farley on July 20, 2020. The COVID-19 Staff Return to Work Survey results were discussed. Dr. Farley wasn't surprised; he knew there would be mixed emotions. The School of Law building and Indoor Athletic Facility are moving along. The deficit in enrollment was indicated by Dr. Farley as 7% at that time, but as of today it is 5.9%. Dr. Farley shared his thoughts on testing for COVID-19 campus-wide. Some tests have been ordered.

 - b. Board of Regents Meeting Update – The WU BOR Meeting that included the Public Budget Hearing was held on July 23, 2020. The Board approved the budget at the meeting. There were cuts across the campus. Wellness incentives were cut entirely for FY 2021. The next WU BOR meeting is scheduled for September 17, 2020.

 - c. All Faculty/Staff Email/Posting Committee – Nothing to report.

 - d. Benefits Committee – The next Benefits Committee meeting is scheduled for August 25, 2020 at 3pm. Matt will follow-up on the Christmas Eve as a holiday day.

 - e. Food Advisory Committee – Debi was not able to attend today's meeting. She shared an operating calendar from Janel Rutherford, Director of the Memorial Union and Auxiliary Services. The calendar is for the month of August and posts operating hours for the various dining locations, Ichabod Shop, UMAPS, and iCard Service Center. The schedule is posted on the Memorial Union website.

 - f. Parking Ticket Committee – Nothing to report.

 - g. Safety Committee – Beth reported that there was a Safety Committee Meeting in July. Heather Dunlap, Safety Director, has been in conversations with the City of Topeka regarding painting crosswalks. They are discussing the flashing lights on 17th Street. The 21st street crosswalks are on hold. More crosswalks will be painted on Durrow Road. More signage being put up. Marta Haut has a returning to campus video. Washburn Tech has established their own safety committee to facilitate communication. The next meeting is scheduled for August 25th.

- V. Old Business – Nothing to report.

- VI. New Business
 - a. Staff Council elections – Last year the call for nominations was on August 16th, so these will need to go out soon. New terms will start October 1st.

- VII. Information Items
 - a. Next Meeting: September 8, 2020 – Zoom Video Conference - 3:00 - 4:00 pm. Zoom meetings will be planned for the near future.

- VIII. Adjournment
 - a. It was moved by Beth Mathews and seconded by Kassy Swain to adjourn the meeting at 3:29 p.m. Motion carried unanimously.

Minutes submitted by Staff Council Secretary Christa Smith.