

Academic Affairs Meeting Minutes

Monday, February 12, 2024 at 4:00pm

In-person, Memorial Union – Vogel Room

Attendees: Deborah Altus (chair), Beth O’Neill (ex-officio), Karen Camarda, Sarah Holt, Dion Harnowo, Kara Kendall-Morwick, Tonya Ricklefs, Barbara Scofield, Lara Rivera.

Guests: Stephanie Lanning

The meeting was called to order by Deborah Altus at 4:03 pm.

- I. Approvals
 - a. Minutes from the meeting held on Monday, January 29, 2024 were presented.
 - i. A motion for approval was made by Kara Kendall-Morwick and seconded by Karen Camarda.
 - ii. Motion passed unanimously.

- II. Action Items
 - a. New Program
 - i. Mathematics Secondary Education: Core Mathematics 6-12, BEd
 1. A motion for discussion was made by Kara Kendall-Morwick and seconded by Tonya Ricklefs.
 2. Committee discussed.
 3. Motion passed unanimously.

 - b. Existing Programs
 - i. Communication, BA and Religious Studies, BA and Creative Writing, BA – Requiring Minors / Edits
 1. A motion for discussion for these three programs was made by Kara Kendall-Morwick and seconded by Tonya Ricklefs.
 2. Committee discussed.
 3. Motion passed unanimously.

- ii. Forensic Biology, BS and Computer Information Science, AA and Computer Information Science with Digital Forensics and Computer Information Science, BS and Computer Information Science with Data Science Concentration
 - 1. A motion for discussion for these five programs was made by Kara Kendall-Morwick and seconded by Sarah Holt.
 - a. Committee discussed.
 - b. Committee members noted that programs should be encouraged to discuss program changes that affect other units with the affected programs before submitting proposals.
 - c. Committee had questions regarding the requirement of a 300-level course for the AA degree. Committee members discussed and noted that there is no policy that prohibited the inclusion of upper-level courses in associate degrees.
 - 2. Motion passed unanimously.
- iii. Engineering Physics, AS
 - a. A motion for discussion was made by Kara Kendall-Morwick and seconded by Karen Camarda.
 - b. Committee discussed.
 - c. Motion passed unanimously.

III. Informational Item

- a. Natural Science Concentration Hours Change to Bachelor of Science Degrees.
 - i. Committee reviewed.
- IV. There being no further business to discuss, a motion was made by Sarah Holt and seconded by Karen Camarda to conclude the meeting at 4:36 pm.
- V. Minutes taken by Holly Broxterman.